# 2024 Invasive Species Action Fund

## Application Outline – **Accelerated Impact & Transformative Action** – Template

The online application through Good Grants can be saved and returned to**,** you may also edit applications after they have been submitted up to the date of the applications closing**:**

**April 18, 2024 at 11:59 PM.**

The following outline may be used to prepare content for the online form in a WORD or other word processing document, which can then be saved while you work and copied and pasted into the online application form.

1. **Start Here Tab**
2. Applicant: Your first and last name
3. Category:

Select **Accelerated Impact** if the cap of your project falls between **$2,500 - $10,000.00**

Select **Transformative Action** if the cap of your project is below **$50,000** but exceeds **$10,000**

1. **Eligibility Requirements Tab:**
2. Are you a private landowner? Yes / No
3. Will your project occur in Ontario, Canada? Yes/No
4. Does your organization fall into one of these categories:

Non-government organizations and charities  
 Municipal and local governments  
 Universities, colleges, and schools  
 Indigenous Communities/Organizations  
 Conservation Authorities Yes / No

1. Does your project involve Invasive Phragmites? Yes / No

**Please ensure you are using the green, “CHECK ELIGIBILITY” button prior to moving forward with the remainder of your application. Save + Close or Save + Next will not confirm your eligibility.**

1. **Applicant Information Tab**
2. Project lead’s first and last name:
3. Project lead’s phone number:
4. Project lead’s email:
5. Applicant organization (legal entity):
6. Applicant’s organization address:
7. Does your organization identify as one or more of the following groups:

* Municipality
* Volunteer Group
* Conservation Authority
* Indigenous Group
* Not-For-Profit
* Community Group or Association
* Registered Charity
* Other

1. Applicant profile (100 words or less)
2. Describe the vision, mission, and value proposition of your organization:
3. Choose the geographic area the project will occur in (a list is provided)
   1. Central Ontario: Durham – Halton Region – Muskoka District – Peel Region – Simcoe County – Toronto – York
   2. Southwestern Ontario: Brant County – Bruce County – Chatham–Kent – Dufferin County – Elgin County – Essex County – Grey County – Haldimand County – Hamilton – Huron County – Lambton County – Middlesex County – Niagara Region – Norfolk County – Oxford County – Pelee Township – Perth County – Waterloo – Wellington County
   3. Eastern Ontario: Frontenac County – Haliburton County – Hastings- Kawartha Lakes – Lanark – Leeds & Grenville – Lennox & Addington – Northumberland County – Ottawa – Peterborough County – Prescott & Russell – Prince Edward County – Renfrew – Stormont, Dundas & Glengarry
   4. Northeastern Ontario: Algoma District – Cochrane – Manitoulin – Nipissing District – Parry Sound District – Sudbury – Timiskaming
   5. Northwestern Ontario: Kenora – Rainy River – Thunder Bay
   6. Other (e.g., multiple regions): Please describe.
4. What is the closest municipality to where your proposed project will be taking place?
5. Have you previously received funding from the ISC Before?
   1. If so, please identify the year, project name and amount
6. **Project Description Tab**
7. Project Title (15 words or less)
8. Please select all ISAF Priority Species, Priority Geographies & Key Themes that your project

addresses:.

**Priority Species**

Plants:

* Giant hogweed
* Knotweeds
* Dog strangling vines (particularly Northern Ontario/central)
* Ontario Invasive Species Act regulated species
* None of the above

Aquatics:

* + 1. Invasive crayfish (excluding rusty crayfish)
    2. Zebra mussels or quagga mussels (in new areas)
    3. Great Lakes St Lawrence Governors & Premiers Least Wanted list
    4. Ontario Invasive Species Act regulated species
    5. None of the above

Forest invasives:

* Oak wilt – in highest risk regions (e.g., Windsor, Sarnia, Sault Ste Marie)
* Beech leaf diseases
* Hemlock Wooly Adelgid
* Spotted Lanternfly – in highest risk regions (e.g., Niagara, Prince Edward County, Norfolk)
* None of the above

**Key Themes**

* Multi-partner collaboration
* Indigenous-led monitoring and control projects addressing invasive species
* Projects supporting Great Lakes coastal areas from the threat of invasive species
* Leading edge of invasion and/or new populations, particularly work pursuing a planned local or regional eradication
* Supporting development and implementation of local/regional management plans for priority species
* Activities that support multi-year approaches to invasive species including future work planning
* Building public capacity (e.g., trade associations, working groups, school, and community groups, etc.) to undertake new invasive species activities making future monitoring and control efforts more efficient and sustainable
* Projects supporting the protection of pristine watersheds from the threat of invasive species
* None of the Above

c. Does your project require Landowner Permission? (Choose one)

* Yes, we have obtained landowner permission
* Yes, we are the landowner/land manager
* Yes, but we have not obtained permissions yet and we have not reached out to the landowner
* Yes, but we have not obtained permissions for this project yet. We have discussed the project with the landowner who has given verbal support, and/or we have worked with this landowner on other projects in the past.
* No

d. Does your project require a permit (e.g. Letter of Opinion, SAR, etc.) or other special permissions to perform?

* Yes, one or more are required for our project
* No permit required

e. If you answered yes to the previous question, please list the permits/permissions you require and let us know if you have applied for, obtained, or not applied yet. Please also indicate if you or project partners have successfully obtained similar permits in the past. (e.g., DFO SAR permit, applied for)

f. Project Description (500 words or less)

* 1. What is the purpose of your project, what are you setting out to do and why?
  2. What is your project plan and timeline? Break into phases if this improves clarity.

g. Please outline any applicable best practices, existing resources and partners that will be involved with your project (500 words or less)

h. How are you planning to achieve your goal?

Reference Best Management Practices if applicable. If BMPs are not available, please provide a reference for your chosen control methods.

1. Emphasize and reference the use of existing content and materials such as signs and factsheets and other communications materials.
2. Who will you work with?  List partners and their roles and whether you have confirmed their involvement.
   1. Add additional information as required.

i. Short Description (25 words or less)

* 1. Provide a concise summary of your project. This summary will be used for various communications materials such as social media and the ISC website.

**5. KPI TABLE TAB**

1. Expected Outcomes (100 words or less)
2. Please describe the expected qualitative outcomes of your work. Quantify outcomes by including estimates for as many of the key performance indicators as appropriate from the list below. Add additional KPIs and summary text as needed.

|  |  |  |
| --- | --- | --- |
| **Key Performance Indicator** | **Unit** | **Project Target** |
| **People** |  |  |
| Jobs Created (paid positions, both full and part time) | Number (n) |  |
| Volunteers (total number of individual volunteers) | Number (n) |  |
| Volunteer hours (total number of volunteer hours contributed to your project) | Time (hours) |  |
| **Collaborations** |  |  |
| Total number of Collaborative Partners (Municipalities, organizations or groups you’re working with) | Number (n) |  |
| Indigenous communities or groups involved (Are you partnered with one or ore Indigenous groups?) | Number (n) |  |
| Municipal/CA involvement | Number (n) |  |
| **Environmental Impact** |  |  |
| Total area monitored or controlled | Meters sq. (m2)  KM  Number (n) |  |
| Total Shoreline monitored or controlled | Kilometers sq. Km2  Number (n) |  |
| **Communication and Outreach** |  |  |
| Online engagements | Total reach |  |
| Communications (blog posts and/or social media posts) | Number (n) |  |
| **Control & Monitoring Events** | Number (n) |  |
| Non-field events |  |  |
| Field Events |  |  |
| Event attendees (field) | Number (n) |  |
| Event attendees (non-field) |  |  |
| Youth engagement | Number (n) |  |
| Other KPIs |  |  |

**6. Budget Table Tab**

Please complete the project budget table provided on Good Grants.

See Applicant Guidelines document for a completed sample.

If you need to add a row in Good Grants, you can do so by clicking on the grey, "Add Row" button under the bottom left corner of the table in Good Grants.

Please use the numerical value as outlined below to indicate the TYPE of expenditure, this will help us easily identify which category the additional rows belong to.

1. Salaries and Human Resources
2. Travel and Accommodation
3. Professional/Contractor Services
4. Equipment and Supplies (Purchase)
5. Equipment and Supplies (Rental)
6. Administration

So it may look like this under "Budget Item" in the added row:

*5. Boat Rental for 8 Hours*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Category** | **BUDGET ITEM** | **ISAF REQUEST** | **Proponent Contributions** | | **PROJECT TOTAL** |
| **Cash**  **(source)** | **In Kind (source)** |
| Salaries and Human Resources |  |  |  |  |  |
| Travel & Accommodations |  |  |  |  |  |
| Professional Services |  |  |  |  |  |
| Equipment and Supplies Purchase |  |  |  |  |  |
| Equipment & Supplies Rental |  |  |  |  |  |
| Communications |  |  |  |  |  |
| Administration |  |  |  |  |  |
|  |  |  |  |  |  |
| **FINAL TOTAL** | |  | **$** | **$** | **$** |

**7. Supporting Materials Tab**

This tab is completely optional and will not impact your grant eligibility should you not have any additional materials to submit. This tab may be used to supply photos, plans, or other documents that may not otherwise fit into the application.

***Thank you for applying for the Invasive Species Action Fund!***